

Agenda
Highway 11 Emergency Response Area Board
December 3, 2024
7:00 p.m.

1. Call Meeting to Order
2. Adoption of the Agenda
3. Approval of the Minutes
4. Delegations: Jason Shaw – Shaw Agencies - Not Local Sponsorship
5. Business Arising Out of the Minutes:
 - a) Wildland Fire Apparatus
 - b) Sask Power Refused to pay any extra
 - c) Excess Equipment for Sale
 - d) Fire Hall Doors
6. Old Business
 - a) -
7. New Business
 - a) 2025 Suit Purchase Discussion
8. Financial Statements as of November 27, 2024
9. Reports
 - a) Fire Chief Report
 - b) Maintenance Report
10. Correspondence
 - a) Letter from RM of Arm River
11. Maintenance
12. Announcements
13. Date and Time of Next Meeting:

**Highway 11 Emergency Response Area Board
Meeting Minutes
October 1, 2024**

Attending: Elaine Ebenal, Stacey Siroski-Belisle, Clark Puckett, Matt Arend, Blaine Smith; Fire Chief: Cory Dean; Deputy Fire Chief: Logan Tennent; and Secretary: Della Siroski

Delegate: Tim Bruch, Cole Murfitt

Absent: EMO Coordinator: Dixie Dean

Agenda:

Puckett/ Siroski-Belisle: That the agenda be adopted as presented.

Carried.

Minutes:

Arend/ Siroski-Belisle: That the minutes of the August 6, 2024 meeting be approved as presented.

Carried.

Business Arising Out of the Minutes:

Sask Power will only pay for the amount of time the trucks are on scene, not the time to fill with water & fuel and cleanup. Push Sask Power to pay entire billing.

Wild Land Truck. DFD would like the Fire Board Representatives to talk to their councils about purchasing a Wild Land Truck. They have a quote from Acres Industries Inc. for \$487,932.17. Fire Board Representatives agreed to take this proposal to their next council meetings. This will allow DFD to use the Rescue Truck as incident command and it will carry all of the tools.

The excess equipment was discussed. Logan & Cory hadn't had time to get a listing together for sale as per last meeting.

New Business: Craik has a new person (Lorrie Muirhead) doing their billing.

Ag Fire Safety Presentation. DFD would like the 3 councils to help promote this. Town of Davidson will put it in our next newsletter, RM's both agreed to ask their RM's to do a mail out to their landowners. Reserved Supper by donation to the fire department. Reservations will be needed for the caterers.

Financial Report:

Puckett/Smith: That the financial statement be approved as presented.

Carried

Fire Chief Report: Given by Fire Chief Dean

- DFD Officer Group has changed. Captain Tim Bruch, Lieutenant Brent Friesen & Lieutenant Rob Warkentin have stepped down to a firefighter roll, Cole Murfitt has been promoted to a Lieutenant position.
- Sept 3rd Captain Jim Schmit and Retired Firefighter Brenda Hodgins were honoured with the Sk Protective Service Medal marking over 25 years of service.
- 6 members went to SVFFA Fall Fire School. They will now pass the information they learned onto the rest of the fire department.
- Annual Fire Drill to be performed at the Manor.
- Cory Dean, Mandy Morrison and two locals Ellen McConnell and Dana Billet will compete on Team fire in the YXE First Responders Fitness Festival.
- October 18th 4 members of the DFD (Cory Dean, Kristin Sampson, Cole Murfitt & Brent Friesen) are invited to attend the Royal Canadian Humane Assoc Medal Ceremony.
- Call volume has been extremely busy with field fires. From these calls DFD felt the need for an Ag Fire Safety Information Night. November 20th.

Maintenance:

- Fire Hall doors need a service check. Cory will contact the company that does the Western Sales door inspections and see if they can get into a regular inspection rotation.
- E482 & E481 pump test done and passed without issue.
- Top fill was installed on T481 and a rear fill was installed on R481. Completed by DFD members.
- Fire Suppression Foam was running low, so the DFD restocked
- Otex Hose washer has been used and it works great. DFD found six 2.5" hoses and two 1.5" hoses leak.
- DFD now needs to purchase a new pressure washer to make this hose washer work.

Siroski-Belisle/ Puckett: That the DFD just go purchase a pressure washer.

Carried

Correspondence: SPSA Emergency Contact Info
SPSA Fire Services Fall Quarterly Digest.

Next Meeting: Tuesday, December 3, 2024

Adjournment: Siroski-Belisle: That this meeting be adjourned.

HIGHWAY 11 EMERGENCY RESPONSE AREA			
September 30, 2024 Financial			
	2024 Budget	2024 Actual	Remaining
REVENUE/ACCOUNTS RECEIVABLE			
Fire Fees	\$ 70,000.00	\$ 116,817.96	\$ 46,817.96
Sale of Equipment/Truck	\$ -		\$ -
Fire Hall Rent	\$ -	\$ 500.00	\$ 500.00
Other - Sask Power Grant	\$ -		\$ -
Municipal Contributions (calculated below)	\$ 52,250.00		
Total Revenues	\$ 122,250.00	\$ 117,317.96	\$ 47,317.96
EXPENSES			
Wages and Mileage			
Fire Chief & Deputy Salary	\$ 10,800.00	\$ 9,000.00	\$ 1,800.00
Firefighter's per diem	\$ 20,000.00	\$ 19,812.50	\$ 187.50
Administration	\$ 3,000.00	\$ 3,000.00	\$ -
Legal		\$ 915.52	\$ 915.52
CRA - CPP/EI	\$ 2,500.00		\$ 2,500.00
WCB		\$ 816.68	\$ 816.68
Mutual Aid Assistance (As per Agreement)	\$ 3,000.00	\$ 9,354.44	\$ 6,354.44
Contracted Services (I Am Responding App)	\$ 450.00	\$ 443.73	\$ 6.27
Advertising	\$ 350.00	\$ 205.00	\$ 145.00
Fire Fighters' Insurance	\$ 850.00	\$ 937.77	\$ 87.77
Insurance - Building & Equipment	\$ 7,800.00	\$ 7,185.25	\$ 614.75
Memberships	\$ 300.00	\$ 300.00	\$ -
Training & Conferences	\$ 10,000.00	\$ 8,127.55	\$ 1,872.45
Heat	\$ 2,700.00	\$ 2,142.64	\$ 557.36
Power	\$ 3,300.00	\$ 3,343.46	\$ 43.46
Internet & Fire Radio fees	\$ 5,500.00	\$ 4,599.29	\$ 900.71
Repairs (Building Maintenance)	\$ 2,500.00	\$ 1,921.77	\$ 578.23
Vehicle Repairs and Maintenance			
General Vehicle Maintenance	\$ -		\$ -
Engine 481	\$ 5,000.00	\$ 3,018.32	\$ 1,981.68
Engine 482	\$ 2,500.00	\$ 2,194.20	\$ 305.80
Rescue Unit 481	\$ 2,500.00	\$ 1,402.56	\$ 1,097.44
Tanker 481	\$ 2,500.00	\$ 3,896.67	\$ 1,396.67
Equipment Repairs/Maintenance	\$ 2,500.00	\$ 112.89	\$ 2,387.11
Fuel	\$ 4,500.00	\$ 3,739.68	\$ 760.32
Small Tools & Equipment	\$ 15,000.00	\$ 13,665.37	\$ 1,334.63
Turn out gear - PPE	\$ 7,000.00	\$ 12,231.84	\$ 5,231.84
Materials/Supplies/Storage	\$ 5,000.00	\$ 160.87	\$ 4,839.13
Equipment - Capital Purchase	\$ -		\$ -
Allowance for uncollectibles	\$ -		\$ -
Fire Department Expenses	119,550.00	\$ 112,528.00	\$ 7,022.00
E.M.O.			
Co-ordinator Wages	\$ 3,300.00	\$ 2,832.50	\$ 467.50
Communications	\$ 500.00	\$ 371.31	\$ 128.69
Seminar/Conference Expense	\$ 1,200.00		\$ 1,200.00
Miscellaneous	\$ -		\$ -
EMO Expenses	\$ 5,000.00	\$ 3,203.81	\$ 1,796.19
TOTAL EXPENSES	\$ 124,550.00	\$ 115,731.81	\$ 8,818.19
NET PROFIT/(LOSS)	(2,300.00)	1,586.15	38,499.77

Municipal Contributions/(Surplus):

	Budget	To date:
Town of Davidson 67%	\$ 36,548.50	\$ (1,062.72)
R.M. of Willner 16%	\$ 8,728.00	\$ (253.78)
R.M. of Arm River 16%	\$ 8,728.00	\$ (253.78)
R.M. of Wood Creek 1%	\$ 545.50	\$ (15.86)
Total Municipal Contributions/Surplus	\$ 54,550.00	\$ (1,586.15)



DELEGATION REQUEST TO ADDRESS DAVIDSON TOWN COUNCIL

Meeting date/time requested: Dec 17th / 2024

Amount of time requested: 10 minutes (maximum 15 minutes)

Names of presenter(s), phone number(s), and email address: _____

Jason Shaw
Shaw Agencies @ 945.614.9411

Representing: Cliff Shaw Agencies Ltd (group) OR _____ (personal concern)

Subject Matter: _____

Supporting local Business
By Town of Davidson and local Fire
Department

Questions/Concerns/Proposals for Council's Consideration: _____

The local Fire Department had an
event sponsored by Longlake Insurance
with staff approaching other local
insurance brokers

Please submit a minimum of three (3) business days prior to the date of the Council Meeting

Please be advised that a dialogue between Town Council and the delegate(s) can be expected. A decision will not be made in your presence. Administration will notify you of Council's decision following the meeting.

Signature: [Signature]

Date: Nov 20 24

FOR OFFICE USE ONLY

Date of Council Meeting confirmed: _____

Time required confirmed: _____ minutes Item added to the agenda package confirmed: _____

December 4, 2024 at 1:00pm

Present: Len Palmer, Wayne Obrigewitsch, Ellen Symington, Rich Kowalski, David Gregor, Michelle Bublish, Lisa Peterson, Malcolm Hoehn, Jodi Srochenski

Meeting via Teams On-Line

-We let them know that we are not making a whole lot of money on this lease.

Income (15 years) ...\$372,626.16

Expenses (15 Years)\$219,728.58

\$152,897.58/15

= \$10,193.17 average income per year

SK Govt Currently paying \$3015.23 per month

Average expenses per month - \$285 (Power)

\$202 (Egy)

\$ 32 (water/sewer)

\$265 (taxes)

\$900 (janitor)

\$ 100 (ins)

\$1,784.00

Difference is \$1,231.23/2 = \$615 ea per month

-We expressed concern over doing these renos and SK Govt decides to vacate – they indicated that they would not be leaving.

-We expressed concern over the wording of a clause in the agreement – they can vacate with 30 days notice. They indicated that would only come into effect in a situation where there is no long term lease in place and were leasing month to month.

-We thru out the idea of swapping buildings – they didn't say No...floor plan of RM Office (52' x 24' = 1238 sq feet) was emailed to them.

-They will review the deficiency list and will let us know what they consider maintenance vs requirements.

-They indicated that upon doing these renos the RM's can recoup their costs over 5 or 10 years.

Committee recommendations:

- We do all the deficiency list – for tenants or in the event we move over there – things need to be done.
- RM's should get started on maintenance list
 - toilets
 - bathroom fans
 - mount fire extinguishers
 - ducts cleaned
 - GFI plugs in lunch area

Windows, carpeting, flooring in lunch room and bathrooms, patching and painting should be scheduled for a quieter time over at RSC.

New Leaf Renovations was contacted to let them know we will be proceeding with the work.

Windows, flooring and painting will be the big expenses – approximately \$40,000

Our proposal to SK Govt:

Repairs amortized over 5 years - Increase to rent: $\$ 666.66 - 3015.23 + 666.66 = \$3,681.89$

or

Repairs amortized over 10 years – Increase to rent: $\$333.33 - 3015.23 + 333.33 = \$3,348.56$