

M. Smilie - Library Rep.

One of our main goals at the Davidson Library is to promote literacy. Encouraging a life long love of learning is so valuable to each of us as individuals and our community as a whole.

We want to enrich the lives of the people who visit us.

We want our community to join us, come for story time, book club, card club, Knitting club, and come play with our Lego, come colour a picture and use our wifi.

We want to be the place you come to get your printing done, browse used books and movies. Use your library card to check out a regional park pass in the summer.

Our backyard garden is for everybody, and our seed library is free.

We can help you find phone numbers, get your ipads set up with Libby, Hoopla and SILS when you want to listen to audio books, read on your device or order books and movies from home.

Even if you are just looking for internet access, to charge your phone, or a quiet place to sit and exist we are here, you are welcome.

We hope our community thinks of us as a safe place for information, and recreation.

This year we increased programing for all ages and want to continue growing our outreach in the community and our partnership with the school library to truly offer something for everyone.

Programming:

We have preschool story time every Tuesday and Wednesday, Knitting and crochet club Wednesday evenings, card club every Thursday, Stretching for Seniors every Wednesday and Friday, we provide supplies for Lego Club at the school and hold Summer Reading Club all summer long.

We share a love for history in our branch and offer one on one Ancestry research. We keep local history books available and our local year books have been out for viewing and have been enjoyed by all!

Subs and Employees:

Megan Booker is our Librarian, Kalee Villeneuve is our Assistant Librarian and we have 4 subs who cover when we cannot be here and come in for extra programming hours, and refresher hours to keep updated.

We keep the day to day library routine on track, get library materials out to our patrons and keep our space organized and comfortable for visitors. We plan and run programming every day of the week.

Our job really is whatever the person in front of us is looking for at the time and we are flexible, and always learning to go with the flow.

Board:

Emily Mcivor is Chairman, Mary Smilie is Treasurer.

We also have separate committees for our Garden and outdoor space, Summer Reading Club, Fundraising, Programming and our local Story Trail.

Our board meets once a month and plays a big role in planning and organizing fundraising, volunteering for programming, keeping the community garden bountiful, outdoor space beautiful and keeping our used book section organized. We receive a steady stream of donations and it's a big job.

Our board also partners with Davidson Communities in bloom and have organized and arranged a seed library free to everyone.

We are also well on our way towards replacing our ramp and building a lift to make our building more accessible for the library, the legion, dance school and programming upstairs and down for all our patrons.

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I am so proud of our space and what we offer and would love to have you visit.

Sincerely,

Megan Booker

Davidson Branch

Palliser Regional Library

Circulation 2019 2018 2017 2016

	2019	2018	2017	2016
January	1501	1368	1120	777
February	1264	1301	1110	805
March	1264	1293	1143	1077
April	1444	1089	1128	869
May	1430	1227	1198	971
June	1164	1226	1243	910
July	1764	1276	1136	783
August	1918	1268	1462	1009
September	1537	1079	1119	1023
October	1988	1300	1161	947
November	1648	1238	1281	916
December	1516	1067	998	797

Circulation 2024 2023 2022 2021 2020

	2024	2023	2022	2021	2020
January	1589	1420	1000	1246	1575
February	1349	1349	1112	1230	1616
March	1540	1697	1375	1159	932
April	1232	1246	1550	1230	45
May	1426	1257	1205	1111	0
June	1399	1035	1478	1070	367
July	1478	1500	1532	1400	1107
August	1532	1542	1532	1563	1117
September	1426	1479	1250	1443	1282
October	1411	1161	1400	1415	1300
November		1542	1330	1330	1375
December		1393	1502	1132	1206

September Stats:

Computer use: 10
 Visitors: 483
 Info: 224
 Ref: 168

October Stats:

Computer use: 15
 Visitors: 626
 Info: 284
 Ref: 124

October

Date (mm/dd/yy)	Activity Name/Description:	Type of Event			Audience	Attendance			\$
		# of Events	Program	Promotion		Service	Total	Children (0-11)	
		0	0	0	Audience	335	184	3	148
Oct/01/2024	Rhyme Time	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Children	17	11		6
Oct/08/2024	Rhyme Time	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Children	13	8		5
Oct/15/2024	Rhyme Time	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Children	17	11		6
Oct/22/2024	Rhyme Time	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Children	13	4		9
Oct/29/2024	Rhyme Time	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Children	6	3		3
Oct/02/2024	Read and Rhyme	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Children	12	8		4
Oct/09/2024	Read and Rhyme	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Children	15	10		5
Oct/16/2024	Read and Rhyme	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Children	14	9		5
Oct/23/2024	Read and Rhyme	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Children	10	6		4
Oct/30/2024	Read and Rhyme	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Children	13	9		4
Oct/02/2024	Knit and Crochet group	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All Ages	13			13
Oct/16/2024	Knit and Crochet group	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All Ages	9			9
Oct/23/2024	Knit and Crochet group	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All Ages	0			
Oct/01/2024	stretching for seniors	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Adult	4			4
Oct/4/2024	stretching for seniors	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Adult	4			4
Oct/08/2024	stretching for seniors	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Adult	5			5
Oct/11/2024	stretching for seniors	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Adult	3			3
Oct/15/2024	stretching for seniors	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Adult	5			5
Oct/18/2024	stretching for seniors	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Adult	11			11
Oct/22/2024	stretching for seniors	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Adult	5			5
Oct/25/2024	stretching for seniors	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Adult	3			3
Oct/29/2024	stretching for seniors	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Adult	5			5
Oct/03/2024	card club	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All Ages	5			5
Oct/10/2024	card club	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All Ages	5			5
Oct/17/2024	card club	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All Ages	4			4
Oct/24/2024	card club	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All Ages	2			2
Oct/31/2024	card club	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All Ages	2			2
Oct/04/2024	Library Play date	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Children	5	3		2
Oct/11/2024	Library Play date	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Children	6	4		2
Oct/18/2024	Library Play date	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Children	4	2		2
Oct/25/2024	Library Play date	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Children	0			
Oct/23/2024	Book Club	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Teen	3		3	
Oct/15/2024	Lego Club	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		28	26		2
Oct/15/2024	Lego Club	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		23	22		1
Oct/15/2024	Lego Club	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		24	22		2
Oct/15/2024	Lego Club	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		27	26		1



PALLISER REGIONAL LIBRARY

Palliser Regional Library Head Office
366 Coteau Street West

7-619-5080
0-668
5-028-878

November 14, 2024

To: Emily McIvor – Davidson Library Board

RE: **Branch hours of Opening in 2025**

(based on Population) 0**
Tot D. 5*028*878*66%
Rm252 1*219*12*16%
Rm253 1*371*51*18%
7*619*508

The additional cost to maintain current hours of opening is \$7,619.50.

At the Fall Regional Board Meeting on November 2, 2024 the Palliser Regional Library Board approved the base levy of **\$15.45** per person. The following Rural Library Levy contributions have been dedicated to the paying of branch salaries for your branch.

Branch	Pop. Served	2025 Levy
Davidson	1,044	\$24,194.70
252 Arm River	258	\$ 3,986.10
253 Willner	293	\$ 4,526.85
Total Levies	1,595	\$32,707.65

This will cover the cost of **30.25 staff hours per week**.

In 2024, your library chose to fund additional hours for a total of **37.25** staff hours per week with the library open 35 hours per week. If your library would like to maintain the 2024 level of staff hours and open hours in 2025, then you would need to fund an additional **3.5** staff hours per week at the cost of **\$1,228** per hour and **3.5** staff hours per week at the cost of **\$949** per hour for a total of **\$7,619.50**

Any new, additional Open Hours may also be added at the cost of **\$1,228** or **\$949** per hour.

Cost per hour	Open Hours 2024	Levy Funded Hours 2025	Difference	Additional Funds to Raise
\$1,228 - B2 (Megan)	29.75	26.25	-3.5	\$4,298.00
\$949- AB (Kalee)	7.5	4	-3.5	\$3,321.50

As in prior years, **additional funding must be confirmed by and remitted to the Palliser Regional Library Headquarters in writing (letter or Email) through your local town, village or RM Council** based on the schedule below.

- **January 3, 2025 – Palliser must receive confirmation from Council of intent to fund additional Open Hours in 2025** regardless of funding source. (If the library board or a service agency has donated towards Open Hours, the funds must flow through the local councils. Palliser can only accept funds from local councils.)
- **January 10, 2025 - If no confirmation of funding is received**, your branch staff will be issued a **lay off letter** indicating a reduction in hours effective January 12, 2025.



Palliser Regional Library Head Office
366 Coteau Street West
Moose Jaw, SK S6H 5C9
306-693-3669
www.palliserlibrary.ca

- **January 27, 2025 - Additional funds for open hours must be received by Palliser Regional Library.**

Please address any questions to Arwen Rudolph (Rural Branch Supervisor) or Wanda Parker (Accountant) at 306-693-3669.

Yours truly,

Arwen Rudolph
Director

CC: Town of Davidson
RM of Arm River #252
RM of Willner #253

Frequently Asked Questions:

- 1. How do you come up with a yearly cost/hour?**
We calculate the cost/hour by multiplying the cost of one hour's wage x 52 weeks
- 2. When I divide the yearly cost/hour by 52, why doesn't the number I get match my employee's hourly rate?**
This is because when we calculate the cost of one hour's wage, we include all mandatory employment related costs, including: CPP, EI, WCB, and benefits including pension, health and dental, Life, etc.

WESTERN

MUNICIPAL CONSULTING

DRAFT RESOLUTIONS - RM OF WILLNER #253

BOARD OF REVISION:

BOARD	<p>That pursuant to Subsection 220(1) of <i>The Municipalities Act</i>, the RM OF WILLNER #253 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh.</p> <p>The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.</p>
SECRETARY	<p>That pursuant to Subsection 221(1) of <i>The Municipalities Act</i>, the RM OF WILLNER #253 appoints Kara Lindal with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.</p>

DEVELOPMENT APPEALS BOARD:

BOARD	<p>That pursuant to Subsection 214(1) of <i>The Planning and Development Act, 2007</i>, the RM OF WILLNER #253 appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh</p> <p>The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.</p>
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WESTERN

MUNICIPAL CONSULTING

SECRETARY

That pursuant to Subsection 216(3)(a) of *The Planning and Development Act, 2007*, the RM OF WILLNER #253 appoints Claudette McGuire with Western Municipal Consulting Ltd. as **Secretary to the Development Appeals Board** for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

WESTERN

MUNICIPAL CONSULTING

SCHEDULE B: 2025 RATES

BOARD ANNUAL SUBSCRIPTION RATE

Board of Revision:	\$250.00/year
Development Appeals Board:	\$250.00/year
Municipal Appeal Board:	\$250.00/year

NOTE: If a municipality signs up for more than one (1) appeal board with Western Municipal Consulting on an annual basis, the following discount will be applied:

Board Appointment 1	\$250.00/year
Board Appointment 2	\$200.00/year
Board Appointment 3	\$200.00/year
Planning District Membership	Discounts Available

NOTE: Each appeal board listed above includes individual secretaries and support staff specializing in services. This is intended to increase client levels of service and provide better communication and response times to client inquiries.

STAFFING HOURLY RATES

Secretary:	\$55.00/hour
Senior Consultant:	\$90.00/hour
Board Member:	\$90.00/hour

OPTIONAL SERVICES

Online Web Access Portal:	Pricing varies based on historical annual municipal appeal volume (ie., 1-10, 10-50, 50+ appeals)
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ADDITIONAL RATES

Electronic Venue Cost:	\$20.00 / appeal
In-person Venue Cost**:	Varies with Location
Printing (i.e., paper, envelopes, etc.):	\$0.15/page
Postage:	At Cost
Mileage** (if required):	\$0.60/km/staff

***NOTE: Board of Revision hearings are typically held electronically, unless specifically requested. Additional communication with the municipality will be held prior to in-person BOR hearings.*

WESTERN

MUNICIPAL CONSULTING

APPEAL BOARD DESCRIPTIONS

Western Municipal Consulting (WMC) boards are typically made up of a three-person panel with a Chair and two board members. The Board has the authority to confirm, modify or repeal an order or decision being appealed; or substitute its own order or decision for the order or decision being appealed. WMC strives to provide a variety of perspectives upon the Boards to ensure a neutral, fair, and objective consideration of all perspectives prior to rendering any decision. Some of the professions represented by Board members include:

- Saskatchewan Land Surveyors
- Administrators
- Lawyers
- Tax Assessors
- Land Use Planners
- Realtors

BOARD OF REVISION

The Board of Revision acts as an administrative tribunal under the relevant municipal Acts to make decisions about property assessment appeals. As of January 1, 2023, Boards of Revision must hold provincial certification, and WMC has been certified by the province of Saskatchewan as of September 2022.

Municipal responsibilities:

1. Comply with legislation and appoint a certified board of revision and secretary before the assessment role is prepared each year; and
2. Notify the registrar (assessment.registrar@gov.sk.ca) with resolution of council of the appointed board of revision.

DEVELOPMENT APPEALS BOARD

The Development Appeals Board is a quasi-judicial board appointed by Council to consider appeals pursuant to the *Planning and Development Act, 2007*. Any municipality or planning district with an approved zoning bylaw is legislated to have a Development Appeals Board. The primary function is providing a neutral, fair and impartial appeal board where appellants can express disagreement with municipal planning and development-related decisions. Examples of appeals include requests for minor variances to the standards of the zoning bylaw, misapplication of the zoning bylaw, wrongful refusal of a development permit, and the appealing of an enforcement or stop work order.

MUNICIPAL ENFORCEMENT APPEAL BOARD

The Municipal Enforcement Appeals Board is established to hear appeals for orders issued under the *Municipalities Act*, the *Cities Act*, or the *Northern Municipalities Act* that are not tax assessment related or planning and development related. These types of appeals would often include orders to remedy contraventions issued under adopted municipal bylaws, such as order to remedy under a Nuisance Bylaw. The appeal process enables the appellant to formally discuss the alleged contravention to neutral, fair, and impartial appeal board. Where an external board is not appointed, appeals are presented to municipal council for decisions.

RM253

From: Colin Warnecke <cwarnecke@sarm.ca>
Sent: 11/01/2024 10:40 AM
To: rm253@sasktel.net
Subject: SARM 2025 Excess Liability Renewal

Dear Administrator, Reeve and Councillors:

Further to my previous email regarding the LSIP and Excess Liability Renewal, as stated, premium rates for the excess liability insurance are decreasing in 2025 by 5.8% and the rate table is shown below. Please note that 6% PST applies to all Insurance Premiums and the premiums shown below do **not** include PST in the pricing.

SARM Premiums					
Category/Limit	Excess Liability				Errors & Omissions
	Population 0-1,499	Population 1,500-2,499	Population 2,500-4,999	Population 5,000+	
	A	B	C	D	
-	-	-	-	-	-
500,000	-	-	-	-	121
1,000,000	476	585	704	942	243
2,000,000	751	941	1,097	1,539	364
3,000,000	1,019	1,249	1,447	1,978	-
4,000,000	1,428	1,658	1,856	2,387	-
5,000,000	1,837	2,067	2,265	2,796	-
6,000,000	2,246	2,477	2,675	3,205	-
7,000,000	2,655	2,886	3,084	3,614	-
8,000,000	3,064	3,295	3,493	4,023	-
9,000,000	3,473	3,704	3,902	4,432	-
10,000,000	3,882	4,113	4,311	4,842	-
11,000,000	4,292	4,522	4,720	5,251	-
12,000,000	4,701	4,931	5,129	5,660	-

IMPORTANT NOTE: To those RMs that purchased excess liability insurance in 2024, your coverage will be renewed for January 1, 2025 at the same limit you had in 2024 and you will be invoiced on December 16, 2024 at the corresponding premium rate. If your RM wishes to make changes to their limit for 2025, or cancel their excess coverage, SARM must be notified in writing as soon as possible. Changes to take effect at renewal can be made up to December 13th, however after that time, changes will have to be made by revision after renewal. Please note that changes received after renewal can only be made effective the date the insurer is notified. We ask that you review your requirements at your November or December

council meeting. If we don't hear from you by December 13th , your coverage will be automatically renewed at the 2024 limit.

If you have any questions, please contact me directly.

Sincerely,

Colin Warnecke, CIP
Manager of Risk Management
306.761.3946

**Saskatchewan Association
of Rural Municipalities**
2301 Windsor Park Road, Regina, SK S4V 3A4
[306.757.3577](tel:306.757.3577) | SARM.ca | [X](#) | [Facebook](#) | [LinkedIn](#)



RM253

From: Colin Warnecke <cwarnecke@sarm.ca>
Sent: 11/01/2024 10:21 AM
To: rm253@sasktel.net
Subject: SARM 2025 Liability Self-Insurance Plan and Excess Liability Renewal

To the Administrator, Reeve and Councillors:

RE: SARM Liability Self-Insurance Plan for 2025

No Change in Premium for 2025

The formula used to calculate the premiums will be based on collecting \$800,000 in total premium, if all 296 RMs participated in the Plan. This is the same premium level as last year. An actuarial study completed this fall indicated the plan is well capitalized and, with the investment performance, the board agreed that premium levels should remain static.

As in the past, the \$800,000 total premium is broken down into four categories: Basic Fee, Assessment, Population, Roads (kms); and the premium for each RM is calculated proportionately. The formula for 2023 uses: 1) the Taxable Assessment from the year 2023 including the applicable adjustment for potash assessments from that year; 2) the population from the 2021 census; and 3) the kilometres of roads from the 2023 Rural Road Classifications.

2025 Invoicing

Like last year, all Insurance Plan renewal invoices will be sent out via email on the same date. As such, the 283 RMs that participate in the SARM Liability Self-Insurance Plan will receive their Individual invoices for the Policy Period from January 1, 2025 to January 1, 2026 in an email which will arrive on December 16, 2024.

For 2025, each RM participating in LSIP will receive two emails for their renewal. One will contain a two-page document that shows the RM's complete coverage information, including all coverage limits. The second email will contain the RM's invoice for the year. As before, a copy of these documents should be attached to your Policy Wording.

The invoice for the LSIP premium will be due by February 15, 2025.

For those RMs that do not participate in LSIP, if you are interested in participating, please contact me directly.

Excess Liability Insurance - Excess Liability Insurance is an option that participating RMs may wish to purchase, as it increases the RM's limit of insurance for certain types of coverage, over and above the \$3,000,000 limit provided by the SARM Liability Self-Insurance Plan.

Since 2016, the Excess Liability Program has been with a Lloyd's of London Syndicate (Tokio Marine Kiln) and provides follow form coverage to your LSIP Policy. This means that with very few exceptions, if a claim is covered by your LSIP Policy, it would be covered by your Excess Policy, up to the limits selected by your RM.

The basic Excess Policy sits over top of the following LSIP Coverages:

- Coverage A – Bodily Injury and Property Damage Liability
- Coverage B – Personal Injury and Advertising Liability
- Coverage D – Tenant's Legal Liability
- Coverage E – Non-Owned Automobile Liability
- Coverage J – Excess Automobile Bodily Injury and Property Damage Liability

It is important to note that the basic Excess Liability policy does not provide additional limits to Coverage C – Medical Payments; Coverage F – Legal Liability for Damage to Hired Automobiles; Coverage G – Garage Legal Liability; Coverage H - Administrative Errors & Omissions and Coverage I – Environmental Damage Liability.

RM's have the option to purchase excess limits to enhance their Administrative Errors and Omissions limit on Coverage H of their LSIP policy. RM's can have a choice of \$500,000, \$1,000,000 or \$2,000,000 in excess of the \$500,000 coverage through LSIP.

While the Excess Policy does not provide additional limits for Coverage I – Environmental Damage Liability, where a "Sudden and Accidental" Pollution Claim is paid under Coverage A of the LSIP Policy and the LSIP coverage limit is exhausted, the Excess Policy will extend up to the limits selected when the incident is: a) sudden and accidental in nature; b) is detected within 240 hours of the occurrence; and c) is reported to the insurer within 240 hours of being detected, which are the same conditions for "Sudden and Accidental" Pollution Coverage under LSIP.

We are pleased to advise that we can provide a 5.8% rate decrease for the 2025 year. A separate email will be sent to the participating members detailing the pricing for 2025. If you are not a participant in the SARM Excess Liability Plan and you would like more information, please contact me directly.

If you have any questions on either the SARM Liability Self-Insurance Plan or the SARM Excess Liability Plan, please do not hesitate to contact me directly.

Sincerely,

Colin Warnecke, CIP
Manager of Risk Management
306.761.3946

**Saskatchewan Association
of Rural Municipalities**
2301 Windsor Park Road, Regina, SK S4V 3A4
[306.757.3577](tel:306.757.3577) | SARM.ca | [X](#) | [Facebook](#) | [LinkedIn](#)

**THE VOICE OF RURAL
SASKATCHEWAN**

SARM

RM253

From: Jason Shaw <shaw.agencies@sasktel.net>
Sent: 11/15/2024 4:10 PM
To: RM253
Subject: Re: Request for November 29th Renewal for RM OF WILLNER, T 31062950-9

Vehicle List

122 MZF 2018 Kenworth Excess value 128,000
933 LTJ 2020 Western Star Excess value \$ 185,000
273 CBZ 2001 Trailer
674 JQM 2015 North Country Trailer Excess value \$20,000
349 IQC 2001 Arnes Trailer Excess value \$20,000
033 KTR 2005 Midland Trailer Excess value \$20,000
678 MDM 2015 Ford F350
882 JHE 2000 Ford F350

Driver List

Perry Lyke 08816902
Victor Northrop 32124448
Steven Low 13744701
Constantine Stoian 14103881

Let me know if you have any questions thanks Jason Shaw

On Nov 15, 2024, at 3:17 PM, RM253 <rm253@sasktel.net> wrote:

Ok – but can you also send me the updated list that you sent me before – so that I can make sure council has that to review in case they want any changes from what is there now?

The meeting is next Thursday morning.

Thanks - Denise

From: Jason Shaw <shaw.agencies@sasktel.net>
Sent: 11/15/2024 2:02 PM
To: RM253 <rm253@sasktel.net>
Subject: Re: Request for November 29th Renewal for RM OF WILLNER, T 31062950-9

Ok I have made the changes for the renewal of the policy. I will forward a new policy to you when I get ti back from SGI CANADA thanks Jason Shaw

- A vehicle list including year, make, model, serial number and plate number with its use. The use of each unit must be provided.
- Update on the insured's operations including commodities hauled and radius of operation.
- Updated excess value on all vehicles (not required for LV vehicles) and trailers.
- All drivers that will be driving the Insured's vehicles. This includes full names and customer numbers.
- Updated Notice of Cancellations, loss payables and additional insureds.
- Non-owned questionnaire where applicable.

Please submit information no later than 2 weeks before renewal to allow a sufficient amount of time for the renewal to be reviewed and issued.

If you are not the broker responsible for the 2024 Renewal, please forward this E-mail to the appropriate person. If you have any questions, please let me know.

Thank you,

Lani Nicolas
Underwriter I
Commercial Auto

SGI Canada (Corporate Head Office)
2260 – 11th Ave.
Regina, SK S4P 0J9
Direct Line: (306) 775-6978
Toll free: 1-800-545-0237 ext. 2
Email: lnicolas@sgicanada.ca

SGI (Corporate Head Office) • 2260 11th Avenue • Regina, Saskatchewan • S4P 0J9
• www.sgi.sk.ca • 1-844-TLK-2SGI (1-844-855-2744)

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R.M. OF WILLNER, No. 253

Phone: (306) 567-3103
Fax: (306) 567-3266
Email: rm253@sasktel.net
Website: rmwillner.com

Box 250
Davidson, SK
S0G 1A0

Notice of Planned Procurement

The Rural Municipality of Willner, No. 253 intends to participate in one or more procurements offered through the Saskatchewan Association of Rural Municipalities (SARM), between January 1, 2025 and December 31, 2025. For further information and access to SARM's Request for Proposal (RFP) notices, please review the Government of Saskatchewan website at <https://sasktenders.ca/content/public/Search.aspx>

Reeve

Administrator

Dated this 19th day of November, 2024.

RM253

From: Candace Mohr <CandaceMohr@synergyland.ca>
Sent: 11/07/2024 1:28 PM
To: rm253@sasktel.net
Subject: Enbridge Pipeline Integrity Dig Program 2025 - RM of Willner
Attachments: RM of Willner Blanket Agreement.pdf

Good Day,

On behalf of Enbridge Pipelines Inc. and Enbridge Southern Lights GP Inc., Synergy Land Services Ltd. is continuing efforts to advance the process of attaining formal agreements with third party stakeholders for the Pipeline Integrity Program. Kindly review and don't hesitate to let me know if you have any questions or concerns. Thank you in advance for your co-operation with the Pipeline Integrity Program.

Your signed formal agreement can be returned to me at your earliest convenience.

Thank you,

Candace Mohr
Intermediate Land Analyst



SYNERGY
INDUSTRY ENGAGED

Synergy Land
Services Ltd.

216 McIntyre Street
Regina, SK S4R 2L8
o: 306.546.5263 x307
c: 306.529.6574
cmohr@synergyland.ca
www.synergyland.ca

This message and any documents attached hereto, are intended only for the addressee and may contain privileged or confidential information. Any unauthorized disclosure is strictly prohibited. If you have received this message in error, please notify us immediately and delete the original message. Thank you.



November 7, 2024

RURAL MUNICIPALITY OF WILLNER NO. 253

Box 250

Davidson, SK S0G 1A0

VIA EMAIL: rm253@sasktel.net

Attention: Administrator

RE: PIPELINE INTEGRITY DIG PROGRAM 2025

Blanket Crossing and Approach Consent Request on behalf of Enbridge Pipelines Inc. & Enbridge Southern Lights GP Inc.

On behalf of Enbridge Pipelines Inc. and Enbridge Southern Lights GP Inc. (collectively known as Enbridge), Synergy Land Services Ltd. is continuing efforts to advance the process of attaining formal agreements with third party stakeholders. Enbridge is conducting an investigative program for our pipeline systems. Following analysis of our In-line Inspection tool results, we will be proceeding to check any possible anomalies. In order to verify the features, we are required to excavate and expose the portion(s) of pipeline that have been identified as a possible risk. The program is part of Enbridge's continued efforts in maintaining the integrity and safe operations of its pipeline system.

Our Procedure is as follows:

1. Survey and identify the dig location
2. Excavate to expose the pipe
3. Clean the pipe of existing coating
4. Inspect the pipe
5. Maintenance on the pipe, if required
6. Re-coat the pipe
7. Backfill excavation and reclaim all affected areas
8. Revisit site 1 year from reclamation date to monitor affected lands

The amount of time required at each dig location can range from 5-15 days. However, access may be required for a greater length of time if adverse weather is encountered or multiple digs exist within the same section of land.

The equipment involved will include:

- XL5200 tracked Gradall or Excavator, or similar equipment
- 1/2, 3/4, 1, and 3 ton trucks for welding, sand blast and coating.
- Small reclamation and snow clearing equipment
- Hydrovac

In order to expedite the process of acquiring permissions, we would like to propose that a blanket consent be considered, with uniform and appropriate Terms and Conditions to be accepted by Enbridge. Please consider:

- The Enbridge Land Consultant will provide documentation and a survey sketch showing access, workspace, approaches and access points that are proposed.
- No formal applications for permits will be required for access utilizing existing approaches, or for temporary access development, which would be standardized.
- No formal applications for permits will be required for Temporary Workspace for excavations.
- No formal applications for permits will be required for Temporary Workspace for equipment and soil storage.
- Existing approaches will be used whenever possible.
- Any temporary access and workspace will not affect natural drainage paths or affect the landowners directly adjacent to the access routes.
- All existing approaches will be left in the same or better condition once the project is complete.
- All ditch access (no fill added) must be restored to same or better condition, with original grade maintained.
- All temporary approaches/culverts (fill added) will be removed as soon as possible and the area restored to the same or better condition. If a temporary approach is required a representative may direct the contractor.
- All excavation(s) will be filled and the lands monitored and restored to the same or better condition through our remediation program.
- A representative may, at time to time, inspect the affected areas and may choose to inspect the final clean-up once Enbridge is complete. Enbridge may provide notification once final restoration is complete at each location.
- Enbridge or an Enbridge designate will make formal requests on a site by site basis when actual excavation is required within any portion of the traveled Road Allowance or temporary access is required through a ditch, the city will impose conditions on a site by site basis.
- Enbridge or an Enbridge designate will make formal requests on a site by site basis when a road or lane closure is required.
- A representative may contact one of the Enbridge representatives listed below if any issues or concerns are reported regarding the chosen access routes.

We thank you again for your time and assistance.

If there are any other questions or concerns, please feel free to contact:

Tyler Sewlal	Enbridge, Sr Analyst Lands & ROW	780-508-6763
Alexa Wallace	Enbridge, Analyst Lands & ROW	519-333-6781
Jason Neufeld	Construction Coordinator	306-834-7300

Thank you for your co-operation in this matter.

Yours truly,
SYNERGY LAND SERVICES LTD.



Candace Mohr
Land Analyst
/attachment

If this is acceptable, please sign this letter as your acknowledgement.

Terms and conditions are acceptable to _____.

as of this _____ day of _____, 2024.

Signature

Printed Name and Title

Please include your Field Representative details below:

Name: _____

Title: _____

Phone: _____

Email: _____