

**Minutes of the Public Council Meeting of the council of the R.M. of Willner, No. 253  
held at the RM Office in Davidson, SK on Thursday, April 14, 2022 commencing at 1:00 p.m.**

**Present:** Reeve Len Palmer, Councillors Neil Palmer, Ellen Symington, Michael O'Brien, Steven Barlow, Matt Arend, and CAO Yvonne Goodsman  
**Regrets:** Councillors Martin Cammer

**Steven Low attended at 1:00 p.m.**

- 101/22 Call to Order: Len Palmer:** That as a quorum is present this meeting is called to order.  
**CARRIED UNANIMOUSLY**
- 102/22 Agenda: Neil Palmer:** That the agenda be adopted as amended as follows:  
Under 10. Reports of Public Works add:  
10) Heavy Haul Road  
11) Sloughs  
**CARRIED UNANIMOUSLY**
- There is no conflict of interest declared at this time regarding agenda items.**
- 103/22 Minutes: Matt Arend:** That the minutes of the ORC Meeting held on March 21, 2022 at 1:00 p.m. be hereby approved as presented.  
**CARRIED UNANIMOUSLY**
- 104/22 Minutes: Michael O'Brien:** That the minutes of the Council Meeting held on March 10, 2022 at 1:00 p.m. be hereby approved as presented.  
**CARRIED UNANIMOUSLY**
- 105/22 Correspond: Neil Palmer:** That correspondence be acknowledged as received and accepted as presented and be filed.  
1) Prairie Roundup Rodeo – sponsor request  
2) GE Environmental Solutions  
3) SMHI 2021 Annual Report  
4) 2022 Davidson Fire Department Chief's Report  
5) WUQWATR Membership Request  
6) SARM – 2022 Federal Budget  
7) McRae Farm Service Ltd.  
8) CN Annual Vegetation Management Program  
**CARRIED UNANIMOUSLY**
- 106/22 Fuel: Matt Arend:** That a Co-op Fuel Card be activated for RM 253 maintenance staff. Further this card is to be utilized only in cases of emergency (when other fuel source is unavailable).  
**CARRIED UNANIMOUSLY**
- 107/22 Contribution: Ellen Symington:** That council acknowledges receipt of request for financial assistance from the Prairie Round Up at Elbow respectfully declines contributing to same.  
**CARRIED UNANIMOUSLY**
- 108/22 Financials: Michael O'Brien:** That the Accounts Paid, Statement of Financial Activity, Employee Bi-Weekly Payroll Summary for the month of March 2022 be hereby approved and are attached to and form a part of these minutes.  
**CARRIED UNANIMOUSLY**
- 109/22 A/P: Neil Palmer:** That Accounts Payable and Bi-Weekly Payroll Summary for the month of April 2022 be approved for payment and attached to and form part of these minutes.  
**CARRIED UNANIMOUSLY**
- 110/22 Audited F/S: Neil Palmer:** That 2021 Audited Financial Statement presented by the RM Auditor, Grant Thornton be accepted as presented and council authorizes Reeve and CAO to sign Same.  
**CARRIED UNANIMOUSLY**
- 111/22 Matt Arend:** That council acknowledges receipt of Unadjusted Errors Report and Management Representation Letter from auditor, Grant Thornton and further Reeve and CAO are authorized to sign same.  
**CARRIED UNANIMOUSLY**
- Foreman Steven Low presented the maintenance report.**
- 112/22 Capital I: Neil Palmer:** That council authorizes foreman to order a Capital I Quick Attach Lift Group and Hardware for JD and Quick Attach One Way Plow with hydraulic tilt and angle and caster wheels for \$48,200.00 plus applicable taxes. Plus, foreman is to purchase and install required additional auxiliary valves at most economical cost.  
**CARRIED UNANIMOUSLY**

- 113/22 Fuel Tank: Neil Palmer: That council respectfully declines purchase of 1000 gallon fuel tank from McRae's Farm Service Ltd, at this time. **CARRIED UNANIMOUSLY**
- 114/22 Foreman: Ellen Symington: That council accepts foreman's report as presented by foreman. **CARRIED UNANIMOUSLY**
- 115/22 Resumes: Steven Barlow: That council acknowledges receipt of resumes and authorizes administration to file same. **CARRIED UNANIMOUSLY**
- 116/22 Clay: Neil Palmer: That council authorizes ratepayer to remove up to 100 cubic yards of clay from RM253 stockpile at "trout pond" at his cost and responsibility. **CARRIED UNANIMOUSLY**
- 117/22 Gravel: Matt Arend: That council acknowledges receipt of request for roads to be gravelled from Division 4 ratepayer. **CARRIED UNANIMOUSLY**
- 118/22 Ridge Mulcher: Michael O'Brien: That council acknowledges receipt of ridge mulcher quote from Triple S Industries. **CARRIED UNANIMOUSLY**
- 119/22 RES116/22: Michael O'Brien: That resolution 116/22 is hereby repealed. **CARRIED UNANIMOUSLY**
- 120/22 Clay: Steven Barlow: That council authorizes ratepayer to remove up to 500 cubic yards of clay from the RM253 municipal stockpile at the "trout pond" (NW 36-26-01 W3). Removal of the product is at the sole cost and responsibility of the ratepayer and same is to be performed in a timely manner and the site left in same or similar condition as to what currently exists. **CARRIED**
- 121/22 Heavy Haul: Steven Barlow: That Council acknowledges receipt of a ratepayer complaint regarding a loose rock on the travelling surface of Skudness Road. Council has discussed the matter and is reviewing road maintenance and operations in Division 6. **CARRIED UNANIMOUSLY**
- 122/22 ORC: Neil Palmer: That RM253 supports recommendations of ORC Committee with council authorizing contracting Donald Wedrick as ORC Attendant for \$15.00 per hour. The 2022 ORC Season will begin on Wednesday, April 13, 2022 and close October 14, 2022; hours of operation will be Wednesdays and Thursdays 8:00 am to 5:00 pm (closed at lunch) and Fridays 8:00 am to 12:00 pm. Further, council authorizes contracting Pat's OffRoad Transport Ltd. for Used Oil and plastics pick up at the ORC: subject to approval of RM 252 and Town of Davidson. **CARRIED UNANIMOUSLY**
- 123/22 GTF: Matt Arend: That Council defers discussion on GTF Project pending receipt of estimate from Wood Engineering on road E ½ of 27 & 34 -25-02 W3 (Range Road 3022 Between TWP 260 and TWP 254 building to Municipal Standard) **CARRIED UNANIMOUSLY**
- Councillor Matt Arend presented the Fire Board Meeting Report.**
- 124/22 Report: Neil Palmer: That Fire Board Meeting Report be accepted as presented. **CARRIED UNANIMOUSLY**
- 125/22 Engineer: Steven Barlow: That RM253 authorizes structural assessment be performed on RSC Building and RM Office Building by KL Engineering for an estimated \$3,500.00. **CARRIED UNANIMOUSLY**
- 126/22 RM Office: Ellen Symington: That council authorizes the following purchases:  
-computer purchases – from Munisoft per their quote with an estimated total of \$17,500.00  
-room dividers and desk to be purchased at the most reasonable costs.  
Subject to approval from the RM of Arm River, No. 252. **CARRIED UNANIMOUSLY**
- 127/22 Tax Enf: Ellen Symington: That council authorizes proceeding for acquisition of title and registration of the Provincial Mediation Board Consent on Blk A, Plan #101447704 Surface Parcel Number 145526553 per *The Tax Enforcement Act*. **CARRIED**
- 128/22 Fit for Work: Ellen Symington: That RM253 approves the OH&S Fit for Work Policy. **CARRIED**
- 129/22 Wages: Steven Barlow: That RM253 establishes wages for seasonal staff effective April 14, 2022

as follows:

J. Young.....\$25.00 per hour

P. Lyke.....\$28.00 per hour

**CARRIED UNANIMOUSLY**

**130/22 Gravel:** Michael O'Brien: That Council acknowledges receipt of information from Saskatchewan Ministry of Highways regarding Pit 72P092. **CARRIED UNANIMOUSLY**

**131/22 SMHI:** Michael O'Brien: That council acknowledges and approves receipt of Saskatchewan Municipal Hail Insurance 2022 Withdrawal List and authorizes Reeve and CAO to sign same. **CARRIED UNANIMOUSLY**

**132/22 Easter Hrs:** Ellen Symington: That Easter Office Hours are at the discretion of the administrator. Further, outside staff will be off Good Friday and will work Easter Monday. **CARRIED UNANIMOUSLY**

**133/22 Admin:** Steven Barlow: That RM253 requests assistant administrator to attend council meetings subject to approval from RM252 and when same can be reasonably arranged. **CARRIED UNANIMOUSLY**

**134/22 Adjourn:** Len Palmer: That this meeting be adjourned at 4:45 p.m. and the next meeting of council is scheduled for Thursday, May 12, 2022 and is to be held at 1:00 p.m. in the R.M. Office, Davidson, Sask. **CARRIED UNANIMOUSLY**

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Reeve

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Administrator