

Minutes of the Council Meeting of the council of the R.M. of Willner, No. 253 held at the RM Office in Davidson, SK on Thursday, October 13, 2022 commencing at 1:02 p.m.

Present: Reeve Len Palmer, Councillors Neil Palmer, Ellen Symington, Matt Arend, Martin Cammer, Michael O'Brien, Steven Barlow and CAO Yvonne Goodsman

Oaths of Office Signed by acclaimed incumbents and are attached to and form part of these minutes:

Michael O'Brien Division 2 **Acclaimed**

Marty Cammer Division 4 **Acclaimed**

Steven Barlow Division 6 **Acclaimed**

Divisions 1, 3, and 5 and Reeve completed and signed annual personal declarations

- 264/22 Call to Order:** Len Palmer: That as a quorum is present this meeting is called to order. **CARRIED UNANIMOUSLY**
- 265/22 Agenda:** Ellen Symington: That the agenda be adopted as amended:
Add under 10) Public Works:
6) Culverts
11) Councillors Forum:
2) Health Foundation Report **CARRIED UNANIMOUSLY**
- There is no conflict of interest declared at this time regarding agenda items.**
- 266/22 Minutes:** Michael O'Brien: That the minutes of the Council Meeting held on September 15, 2022 at 1:00 p.m. be hereby approved as presented. **CARRIED UNANIMOUSLY**
- 267/22 Pembina:** Matt Arend: That Council authorizes Reeve and CAO to sign the confirmation of receipt of the Cochin Pipeline Emergency Response Plan information received from Pembina. **CARRIED UNANIMOUSLY**
- 268/22 SaskTel:** Martin Cammer: That Council acknowledges receipt of the SaskTel Project information. **CARRIED UNANIMOUSLY**
- 269/22 Correspond:** Ellen Symington: That the correspondence be acknowledged as received and accepted as presented and be filed.
a. U of S – promote SARM 90th Ann. Student scholarship
b. SARM – Mid term Convention information – Nov. 16 & 17 – TCU Place **CARRIED UNANIMOUSLY**
- 270/22 Financials:** Neil Palmer: That the Accounts Paid, Statement of Financial Activity, Employee Bi-Weekly Payroll Summary for the month of September 2022 be hereby approved and are attached to and form a part of these minutes. **CARRIED UNANIMOUSLY**
- 271/22 A/P:** Martin Cammer: That Accounts Payable, Employee Bi-Weekly Payroll Summary, for the month of October 2022 be approved for payment and attached to and form part of these minutes. **CARRIED UNANIMOUSLY**
- 272/22 Auditor:** Michael O'Brien: That council acknowledges receipt of the Engagement Letter from Dudley & Company LLP and authorize Reeve and CAO to sign same. **CARRIED UNANIMOUSLY**
- 273/22 Auditor:** Neil Palmer: That council acknowledges receipt of the Planning Letter from Dudley & Company LLP and Reeve and all Councillors have signed same. **CARRIED UNANIMOUSLY**
- 274/22 Auditor:** Neil Palmer: That council acknowledges receipt of the Risk of Fraud Questionnaire from Dudley & Company LLP and Reeve and all Councillors have signed same. **CARRIED UNANIMOUSLY**
- 275/22 Personnel:** Matt Arend: That Council acknowledges Office Staff has successfully completed their three (3) month probation period. **CARRIED UNANIMOUSLY**
- 276/22 Report:** Martin Cammer: That council accepts the Foreman's Report as presented by the Administrator. **CARRIED UNANIMOUSLY**
- 277/22 Lay Off:** Steven Barlow: That council authorizes seasonal layoffs effective as follows:
Mr. P Lyke – October 28, 2022
Mr. J. Young – November 18, 2022 **CARRIED UNANIMOUSLY**

- 278/22 Mulching:** Neil Palmer: That council authorizes contracting Ryan Philips at \$275.00/hour for an estimated 50 hours to do mulching of brush through Willner Elbow Pasture located on Township Road 260 between Range Road 3023 and 3030. Further, Councillor O'Brien is authorized to make arrangements. **CARRIED UNANIMOUSLY**
- Councillor Steven Barlow declared a Conflict of Interest at this time regarding discussion concerning Water Security Agency and Range Road 3032 and vacated his chair and left the meeting at 2:04 pm . (per section 141.1 and 143 of *The Municipalities Act*)**
- 279/22 WSA:** Matt Arend: That council acknowledges receipt of the report from WSA on Dismissal of Request for Assistance on NW 14-27-03 W3. **CARRIED UNANIMOUSLY**
- Councillor Steven Barlow returned to the meeting and assumed his chair at 2:12 p.m.**
- 280/22 Culverts:** Steven Barlow: That the foreman be directed to investigate blocked culverts in Division 6 and clean out/maintain as required. **CARRIED UNANIMOUSLY**
- Councillor Matt Arend presented the Fire Board Meeting Report.**
- 281/22 Report:** Neil Palmer: That the Fire Board Meeting Report be accepted as presented. **CARRIED UNANIMOUSLY**
- Reeve Len Palmer presented the Health Foundation Meeting Report.**
- 282/22 Report:** Michael O'Brien: That the Health Foundation Meeting Report be accepted as presented. **CARRIED UNANIMOUSLY**
- 283/22 Inquiry:** Len Palmer: That council acknowledges request to purchase old car located on NW 37-27-01 W3. Personal property at that location belongs to the private owner. **CARRIED UNANIMOUSLY**
- 284/22 Bylaw:** Neil Palmer: That Bylaw 06/2022 being a bylaw to establish fees for the provision of a tax certificate and other assessment or tax information, be read a first time. **CARRIED UNANIMOUSLY**
- 285/22** Michael O'Brien: That Bylaw No. 06/2022 being a bylaw to establish fees for the provision of a tax certificate and other assessment or tax information, be read a second time. **CARRIED UNANIMOUSLY**
- 286/22** Ellen Symington: That Bylaw No. 06/2022 being a bylaw to establish fees for the provision of a tax certificate and other assessment or tax information, was given a third reading at this meeting. **CARRIED UNANIMOUSLY**
- 287/22** Michael O'Brien: That Bylaw No. 06/2022 being a bylaw to establish fees for the provision of a tax certificate and other assessment or tax information, be read a third time and adopted. **CARRIED UNANIMOUSLY**
- 288/22 Petty Cash:** Steven Barlow: That the Petty Cash to be kept on site be reduced to \$50.00. **CARRIED UNANIMOUSLY**
- 289/22 ORC:** Martin Cammer: That council authorizes the seasonal closure of the ORC site on Friday, October 14, 2022. **CARRIED UNANIMOUSLY**
- 290/22 Adjourn:** Len Palmer: That this meeting be adjourned at 2:50 p.m. and the next meeting of council is scheduled for Thursday, November 10, 2022 at 1:00 p.m. in the R.M. Office, Davidson, Sask. **CARRIED UNANIMOUSLY**

 Reeve

 Administrator