

**Minutes of the Council Meeting of the council of the R.M. of Willner, No. 253 held at the RM Office in Davidson, SK on Thursday, November 10, 2022 commencing at 1:00 p.m.**

**Present:** Reeve Len Palmer, Councillors Neil Palmer, Ellen Symington, Martin Cammer  
Michael O'Brien, Steven Barlow and Foreman Steven Low  
CAO Yvonne Goodsman and Assistant Administrator Michelle Bublish

**Regrets:** Matt Arend

**291/22 Call to Order:** Len Palmer: That as a quorum is present this meeting is called to order.  
**CARRIED UNANIMOUSLY**

**292/22 Agenda:** Neil Palmer: That the agenda be adopted as amended:  
Add under 11) Public Works:  
7) Seasonal road signage "no thru sign"  
8) Berm – heavy haul road  
**CARRIED UNANIMOUSLY**

**There is no conflict of interest declared at this time regarding agenda items.**

**293/22 Minutes:** Michael O'Brien: That the minutes of the Council Meeting held on October 13, 2022 at 1:00 p.m. be hereby approved as amended:  
Resolution 287/22 Remove: Michael O'Brien  
Insert: Martin Cammer  
**CARRIED UNANIMOUSLY**

**294/22 Correspond:** Ellen Symington: That the correspondence be acknowledged as received and accepted as presented and be filed.  
1. Davidson Health Centre Update  
2. CN - snow removal information  
3. Enbridge Line 3 Decommissioning  
4. Western Municipal Consulting Ltd  
5. Dana Skoropad - MLA  
**CARRIED UNANIMOUSLY**

**295/22 DR:** Martin Cammer: That Councillor Neil Palmer be hereby appointed to act as Deputy Reeve of the municipality for the year.  
**CARRIED UNANIMOUSLY**

**296/22 Wages:** Len Palmer: That Yvonne Goodsman is to continue employment as the Administrator and to be appointed Chief Administrative Officer of the municipality for 2023 at an annual salary of \$61,483.24 effective January 1, 2023, with vacation days/days off calculated as per contract, and further, that 1/3 of the RMAA fees be offered to be paid for the CAO for the 2023 membership.  
**CARRIED**

**297/22** Michael O'Brien: That Michelle Bublish be hired for an annual salary of \$32,797.18 as Assistant Administrator for 2023 with vacation days as per Sask Labour Standards, and Further that ½ of the RMAA fees be offered to be paid for the 2023 membership.  
**CARRIED UNANIMOUSLY**

**298/22** Neil Palmer: That the Office Clerk wage be increased to \$23.00 per hour effective January 1, 2023, subject to approval of Rural Municipality of Arm River, No. 252 to same.  
**CARRIED UNANIMOUSLY**

**299/22 Signing:** Steven Barlow: That the Reeve, Len Palmer, or in his absence, Deputy Reeve, Neil Palmer, and the CAO, be hereby assigned and empowered to sign cheques, agreements contracts, promissory notes and other documents authorized by council, on behalf of the municipality for the year.

Further, in the absence of the CAO, council authorizes that Michelle Bublish, as the designate appointed by the CAO, is assigned and empowered to sign cheques per Bylaw 02/2020 Section 16 and the Municipalities Act Section 110 and 115.

**CARRIED UNANIMOUSLY**

**300/22 Borrowing:** Steven Barlow: That the Reeve and CAO be hereby authorized to borrow from the Bank of Montreal up to \$300,000.00 to meet current operating expenses until the 2023 taxes, federal and provincial grants are received and to pay interest at the prime rate of said bank, such borrowing to be done only as required.  
**CARRIED UNANIMOUSLY**

**301/22 Meetings:** Len Palmer: That the regular meetings of council for the year are to be held in The municipal office in Davidson SK on the second Thursday of each month commencing

At 1:00 p.m. unless otherwise resolved by council.

**CARRIED UNANIMOUSLY**

- 302/22 Pub Works:** Martin Cammer: That the Public Works Committee consists of all Councillors and Reeve.  
**CARRIED UNANIMOUSLY**
- 303/22 Road Comm:** Neil Palmer: That Councillor Matt Arend, Councillor Martin Cammer and Reeve, Len Palmer, be hereby appointed to act as the “Road Committee” with the authority to issue, revise and cancel orders restricting the operation of tractors and certain vehicles in the municipality as provided for in Bylaw No. 1/81 for the year. Further, same are authorized to review and approve evolving road repairs between meetings, provided they conform to budget.  
**CARRIED UNANIMOUSLY**
- 304/22 Fire Ranger:** Len Palmer: That each councillor be the fire ranger for his/her own division for the year pursuant to *The Prairie and Forest Fires Act*.  
**CARRIED UNANIMOUSLY**
- 305/22 Pound Kpr:** Martin Cammer: That council authorizes administration to confirm with Heartland Livestock Services in Moose Jaw SK that they are willing to act as the designated pound as may be Required under enforcement of the “Stray Animals Act of Saskatchewan” for the RM of Willner No. 253 and further, the manager of Heartland, or their designate, is to be appointed As pound keeper for the RM of Willner No. 253.  
**CARRIED UNANIMOUSLY**
- 306/22 Indemnity:** Martin Cammer: That, for the year, the Reeve and each councillor will be paid for:
- Attending council meetings and conventions at a rate of \$350.00 for each meeting/day
  - Attending committee meetings at a rate of \$175.00 for each meeting attended
  - Each elected official is to be paid for 15 days public works supervision per year at a rate of \$350.00 per day
  - Reeve’s office supervision (12 days per year) at a rate of \$350.00 per day and further, that travel be paid at a rate of .60 per kilometre travelled in the exercise of their duties pursuant to Section 82 (1) of The Municipalities Act and the limitations contained therein, meeting indemnity and meeting mileage to be paid quarterly, and supervision mileage, public works committee meetings, public works committee mileage and Reeve’s Supervision of Office per diem and mileage to paid in December of the year.
- CARRIED UNANIMOUSLY**
- 307/22 Auditor:** Michael O’Brien: That Dudley and Company LLP be hereby appointed auditor for the municipality for 2023.  
**CARRIED UNANIMOUSLY**
- 308/22 SARM:** Martin Cammer: That we remain and pay for membership with the Saskatchewan Association Of Rural Municipalities for 2023.  
**CARRIED UNANIMOUSLY**
- 309/22 #11 ERB:** Len Palmer: That Councillor Matt Arend and alternate Councillor Steven Barlow be hereby appointed to the Board of the Highway #11 Emergency Response Area for the year and that remuneration be paid at \$175.00/meeting and \$0.60/km for the same.  
**CARRIED UNANIMOUSLY**
- 310/22 Janitor:** Neil Palmer: That we contract Michelle Bublish at \$800.00 per month for janitorial duties in 2023 and that this salary be cost shared 50/50 with the R.M. of Arm River No. 252 and be allocated as follows: \$680.00 – Rural Service Centre and \$120.00 – RM Office, with the approval of the R.M. of Arm River No. 252.  
**CARRIED UNANIMOUSLY**
- 311/22 Custom Wrk:** Neil Palmer: That the following custom work rates be charged for 2023:
- |   |               |
|---|---------------|
| Motor-grader & Operator - ratepayer       | \$150.00/hour |
| Motor-grader & Operator - non-ratepayer   | \$200.00/hour |
| Tractor, drill & Operator - ratepayer     | \$100.00/hour |
| Tractor, drill & Operator - non-ratepayer | \$150.00/hour |
| Pay loader & Operator – ratepayer         | \$200.00/hour |
| Pay loader & Operator – non-ratepayer     | \$250.00/hour |
| Packer – ratepayer/non-ratepayer          | \$300.00/day  |
| Tractor, mower & Operator                 | \$120.00/hour |
- All custom rental/work is at the discretion of council.  
**CARRIED UNANIMOUSLY**
- 312/22 SWCB:** Neil Palmer: That council set councillor coverage under Saskatchewan Workers’ Compensation Board at the minimum coverage per member of council for 2023.  
**CARRIED UNANIMOUSLY**
- 313/22 Pest Control:** Neil Palmer: That Lee Storey be hired as Pest Control Officer of the municipality And be paid \$11.25/site and \$0.60/km in 2023.  
**CARRIED UNANIMOUSLY**

- 314/22 Oil Recycle:** Len Palmer: That Martin Cammer be appointed to the Oil Recycle Committee on behalf of the municipality for the year and that remuneration be paid at \$175.00 per meeting and \$0.60/km for same. **CARRIED UNANIMOUSLY**
- 315/22 Expenses:** Len Palmer: That for attendance to conventions and seminars a per diem of \$150.00/day and \$0.60/km be established: for necessary expenses such as meals (if not provided); taxis, gratuities, etc. be paid and that accommodations be paid in addition to and form part of the necessary expenses of each member of council and the Administration for the year. **CARRIED UNANIMOUSLY**
- 316/22 DHTB:** Martin Cammer: That Len Palmer be appointed to the Davidson Health Trust Board On behalf of the municipality for the year and that remuneration be paid at \$175.00/meeting and \$0.60/km for same. **CARRIED UNANIMOUSLY**
- 317/222 RCS:** Len Palmer: That Michael O'Brien be appointed to represent the municipality for The needs and concerns of the Rural Service Centre and R.M. Office buildings for the year. **CARRIED UNANIMOUSLY**
- 318/22 Health Ben:** Ellen Symington: That council approves the payment of \$500.00 in reimbursement of Health & Dental Insurance premium coverage to all outside workers and office staff upon proof of evidence of purchase of same and with office staff to be prorated on percentage of salary paid by the municipality. **CARRIED UNANIMOUSLY**
- 319/22 OH&S:** Martin Cammer: That Neil Palmer and Martin Cammer, Steven Low (as selected Representative) and Michelle Bublish (as selected representative) be appointed to the Occupational Health and Safety Committee with councillor remuneration be paid at \$175.00 Per meeting and \$0.60/km for same. **CARRIED UNANIMOUSLY**
- 320/22 CATP:** Neil Palmer: That Ellen Symington be appointed to the CATP Committee with remuneration paid at \$175.00/meeting and \$0.60/km for same. **CARRIED UNANIMOUSLY**
- 321/22 Dr.Rec/Ret:** Ellen Symington: That Neil Palmer and alternate, Len Palmer, be hereby appointed to be representatives on the Physician Recruitment and Retention Committee for the year and that remuneration be paid at \$175.00/meeting and \$0.60/km for same. **CARRIED UNANIMOUSLY**
- 322/22 Solicitor:** Michael O'Brien: That Dellene Church Law Office be appointed as solicitor for the Municipality For the year 2023. **CARRIED UNANIMOUSLY**
- 323/22** Len Palmer: That Ellen Symington and Michael O'Brien be appointed to the General Government, Capital and Administration Operations Committee. **CARRIED UNANIMOUSLY**
- 324/22 Weed Insp.:** Steven Barlow: That Steven Low be appointed as weed inspector for the municipality. **CARRIED UNANIMOUSLY**
- 325/22 Financials:** Michael O'Brien: That the Statement of Financial Activities, Accounts Paid, Employee Payroll Summary for the month of October 2022 be hereby approved as presented and Are attached to and form part of these minutes. **CARRIED UNANIMOUSLY**
- 326/22 A/P:** Ellen Symington: That Accounts Payable, Employee Bi-Weekly Payroll Summary, for the month of November 2022 be approved for payment and attached to and form part of these minutes. **CARRIED UNANIMOUSLY**
- 327/22 Reserves:** Neil Palmer: That council authorize Administration to transfer \$500,000.00 from the general operating account #06201005-542 to reserves and to be allocated as follows:  
\$300,000.00 to CTP Corridor Reserve  
\$200,000.00 to Equipment Reserve **CARRIED UNANIMOUSLY**
- Foreman Steven Low presented the Foreman's Report.**
- 328/22 Tender:** Neil Palmer : That the 2017 Tornado Sander with a 2.5 cu yd capacity be advertised for sale on Kijij and RM Website for \$7,500.00 or best offer in an "as is – where is" condition. Tenders to be accepted up till noon on Monday, December 5, 2022. Tenders will be

reviewed at the December 8, 2022 Council Meeting.

**CARRIED UNANIMOUSLY**

- 329/22 Snow blwr:** Ellen Symington: That council authorizes Foreman Steven Low to investigate the purchase of a rear-mount snow blower and, if an acceptable unit is found, authorizes the purchase of same up to a cost of \$15,000.00. **CARRIED UNANIMOUSLY**
- 330/22 Report:** Martin Cammer: That council accept the Foreman's Report as presented. **CARRIED UNANIMOUSLY**
- 331/22 Invoice:** Len Palmer: That council acknowledge the Young's Equipment Invoice relating to The restocking fee for parts for Highland mower and authorize Administration to pay same. **CARRIED UNANIMOUSLY**
- 332/22 Wages:** Neil Palmer: That council establishes 2023 wage increase for the following individuals
- |               |              |
|---------------|--------------|
| S. Low -      | \$36.50/hour |
| V. Northrop - | \$31.50/hour |
| J. Young -    | \$26.50/hour |
- CARRIED UNANIMOUSLY**

**Councillor O'Brien left the meeting at 3:12 p.m.**

**Councillor O'Brien returned to the meeting at 3:14 p.m.**

**Councillor O'Brien left the meeting at 3:15 p.m.**

**Councillor O'Brien returned to the meeting at 3:16 p.m.**

- 333/22 RM 282** Neil Palmer: That council acknowledge the information provided from RM 282 regarding gravel haul route and road maintenance. **CARRIED UNANIMOUSLY**
- 334/22 Bus Route** Martin Cammer: That council acknowledges and approves an amendment to the school bus route map provided by Sun West School Division. School Division is to be informed of the elimination of a private roadway indicated on their map. The private roadway is located on NW 2-26-1 W3. **CARRIED UNANIMOUSLY**
- 335/22 Mulching:** Ellen Symington: That council acknowledges mulching update provided by Councillor Michael O'Brien. **CARRIED UNANIMOUSLY**
- 336/22 Google Earth:** Ellen Symington: That council authorize Councillor Symington to investigate correcting the status of Range Road 3032 as it appears on Google Earth. **CARRIED UNANIMOUSLY**
- Reeve Len Palmer presented report on berm constructed by a private individual along the Heavy Haul Road at 3:30 p.m.**
- 337/22 Berm:** Michael O'Brien: That council acknowledges report as presented on berm located at NE33-26-01 W3 and NW 34-26-01 W3.
- Further, discussion be deferred until the Spring of 2023. **CARRIED UNANIMOUSLY**
- Foreman Steven Low left the meeting at 3:38**  
**Foreman Steven Low returned to the meeting at 3:40 p.m.**
- 338/22 Fire Truck:** Steven Barlow: That council acknowledges receipt of the information provided by Councillor Matt Arend regarding the Radville fire and the associated potential sale of the Town of Davidson fire truck. **CARRIED UNANIMOUSLY**
- 339/22 RM 254:** Michael O'Brien: That council authorizes Reeve Len Palmer to sign the Road Maintenance Agreement No. 04/2022 with the RM of Loreburn No. 254. **CARRIED UNANIMOUSLY**
- 340/22 Report:** Ellen Symington: That council accept the Library Report as submitted by Mary Smillie and presented by administration. **CARRIED UNANIMOUSLY**
- 341/22 B-O-R:** Martin Cammer: That the RM OF WILLNER #253 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams,

Jeff Hutton, Dave Gurnsey, Murray Dean, and Stew Demmans.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

That the RM OF WILINER #253 appoints Kristen Tokaryk with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Kristen Tokaryk is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

**CARRIED UNANIMOUSLY**

- 342/22 Appeals:** **Martin Cammer:** That the RM OF WILLNER #253 appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Barry Clark, Dave Gurnsey, Murray Dean, Pam Malach, Stew Demmans, and Stu Hayward.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

That the RM OF WILINER #253 appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Claudette McGuire is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

**CARRIED UNANIMOUSLY**

- 343/22 Rev. Share:** **Michael O'Brien:** That Council of the RM of Willer No. 253 confirms that the Municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations.
- In good standing with respect to the reporting and remittance of Education Property Taxes.
- Adoption of a Council Procedures Bylaw
- Adoption of an Employee Code of Conduct
- All members of council have filed and annually updated their Public Disclosure Statements, as required.

Further, council authorizes CAO to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

**CARRIED UNANIMOUSLY**

- 344/22 Gathering:** **Neil Palmer:** That the RM authorize the holding of a Christmas Gathering with all costs to be covered by RM of Willner No. 253. Councillor Neil Palmer to make arrangements as may be required.

**CARRIED UNANIMOUSLY**

- 345/22 Office Hrs:** **Michel O'Brien:** That the Holiday Season office hours will be at the discretion of the CAO, provided the RM of Arm River No. 252 agrees to same.

**CARRIED UNANIMOUSLY**

- 346/22 SGI:** **Martin Cammer:** That council approves the SGI vehicle listing and drivers as presented for the SGI Commercial Auto Pak.

**CARRIED UNANIMOUSLY**

- 347/22 Bylaw:** **Steven Barlow:** That Bylaw 07/2022 being a bylaw to enter into a Recreation Grant

Agreement with the Davidson Golf Club, be read a first time.

**CARRIED UNANIMOUSLY**

**348/22** **Neil Palmer:** That Bylaw No. 08/2022 being a bylaw to enter into a Fire Protection Agreement with the Village of Elbow, be read a first time. **CARRIED UNANIMOUSLY**

**349/22** **Michael O'Brien:** That Bylaw No. 08/2022 being a bylaw to enter into a Fire Protection Agreement with the Village of Elbow, be read a second time. **CARRIED UNANIMOUSLY**

**350/22** **Ellen Symington:** That Bylaw No. 08/2022 being a bylaw to enter into a Fire Protection Agreement with the Village of Elbow, was given a third reading at this meeting. **CARRIED UNANIMOUSLY**

**351/22** **Martin Cammer:** That Bylaw No. 08/2022 being a bylaw to enter into a Fire Protection Agreement with the Village of Elbow, be read a third time and adopted. **CARRIED UNANIMOUSLY**

**352/22 SARM Ins:** **Len Palmer:** That council acknowledges receipt of the information regarding Property insurance and authorizes administration to have the miscellaneous tools value increased to \$20,000.00. **CARRIED UNANIMOUSLY**

**353/22 Enbridge:** **Michael O'Brien:** That council authorizes the Reeve and CAO to sign the 2022-2023 Blanket Crossing and Approach Consent request for Enbridge Pipelines Inc. **CARRIED UNANIMOUSLY**

**354/22 Adjourn:** **Len Palmer:** That this meeting be adjourned at 4:30 p.m. and the next meeting of council is scheduled for Thursday, December 8, 2022 at 1:00 p.m. in the R.M. Office, Davidson, Sask. **CARRIED UNANIMOUSLY**

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Administrator