

Minutes of the Regular Council Meeting of the council of the R.M. of Willner, No. 253 held at the RM Office in Davidson, SK on Thursday, January 13, 2022 commencing at 1:00 p.m.

Present: Councillors Martin Cammer, Neil Palmer, Ellen Symington, Matt Arend, Michael O'Brien, Steven Barlow, and CAO Yvonne Goodsman
Absent: Reeve Len Palmer

Deputy Reeve, Neil Palmer assumed chair in the absence of the Reeve.

- 001/22 Call to Order:** Neil Palmer: That as a quorum is present the meeting is called to order. **CARRIED UNANIMOUSLY**
- 002/22 Agenda:** Matt Arend: That the agenda be adopted as presented. **CARRIED UNANIMOUSLY**
- There is no conflict of interest declared at this time regarding agenda items.**
- 003/22 Minutes:** Ellen Symington: That the minutes of the Council Meeting held on Thursday, December 19, 2021 at 1:00 p.m. be hereby adopted as presented. **CARRIED UNANIMOUSLY**
- 004/22 Correspond:** Martin Cammer: That correspondence be acknowledged as received and accepted as presented and be filed.
 1) SARM 2022 Membership Fees and Legal Services Fees
 2) TRS&M Fabrication and Maintenance Ltd –mulching, brush cutting and vegetation removal
 3) SPWA 2022 Annual Conference
 4) Dana Skoropad
 5) SK Public Safety Agency
 6) Re-election Director Division 5 – Judy Harwood
 7) Club Root Information
 8) SARM – Cyber Liability Renewal **CARRIED UNANIMOUSLY**
- 005/22 Financials:** Steven Barlow: That the Accounts Paid, Statement of Financial Activity, Employee Bi-Weekly and Councillor Indemnity and Supervision Payroll Summary for the month of December 2021 be hereby approved and are attached to and form a part of these minutes. **CARRIED UNANIMOUSLY**
- Councillor Michael O'Brien attended the meeting at 1:12 pm.**
- 006/22 A/P:** Ellen Symington: That Accounts Payable for the month of January 2022 be approved for payment and attached to and form part of these minutes. **CARRIED UNANIMOUSLY**
- 007/22 Unaudited F/S:** Matt Arend: That 2021 Unaudited Financial Statement be accepted as presented by the CAO. **CARRIED UNANIMOUSLY**
- 008/22 Worksheet:** Martin Cammer: That council acknowledges receipt of 2022 Budget Worksheet. **CARRIED UNANIMOUSLY**
- 009/22 Schedule 10:** Matt Arend: That council authorizes Schedule 10 of the Financial Statements is to be advertised with the 2021 Audited Financial Statements. **CARRIED UNANIMOUSLY**
- 010/22 Bonds:** Neil Palmer: That upon presentation by the Administrator of the fidelity bonds, securities, titles and agreements, we accept the same as in order for the year. **CARRIED UNANIMOUSLY**
- 011/22 Library:** Steven Barlow: That Mary Smillie be hereby appointed to represent the municipality on the Board of the Palliser Regional Library and the Davidson Branch of the Regional Library and be paid \$600.00 for the year. **CARRIED UNANIMOUSLY**
- 012/22 Fuel Tender:** Martin Cammer: That the municipality tender for their fuel requirements for 2022, and further that the invitation for tender be sent to Riverbend Co-operatives Limited and McRae Farm Services Ltd. to be presented for the March 2022 Council Meeting. **CARRIED UNANIMOUSLY**
- 013/22 TIP Grant:** Martin Cammer: That the population of the municipality be allocated as follows for the purpose of the Saskatchewan Lotteries Trust Initiative Program for 2023:
 Davidson Recreation Board: 255 population (\$1,619.00) **CARRIED UNANIMOUSLY**

- 014/22 Rec Grant:** **Matt Arend:** That the municipality allocates the recreation grant in the following manner for 2022: Davidson Recreation Board - \$10,000.00 **CARRIED UNANIMOUSLY**
- 015/22 Road Bans:** **Matt Arend:** That the Administrator is to inform Saskatchewan Ministry of Highways and Infrastructure that the municipality wishes to withdraw from the 2022 "Spring Road Bans". **CARRIED UNANIMOUSLY**
- 016/22 SARM:** **Neil Palmer:** That Ellen Symington be delegated voting Representative at the Annual SARM Convention March 15-17, 2022 in Regina. Further, that all necessary expenses for council and the Administrator to attend are to be paid by the municipality. **CARRIED UNANIMOUSLY**
- 017/22 SMHI Del:** **Michael O'Brien:** That Councillor Symington be appointed the official delegate for the Saskatchewan Municipal Hail Association Annual Convention being held March 15, 2022 in Regina. Further, that all necessary expenses for council and the Administrator to attend are to be paid by the municipality. **CARRIED UNANIMOUSLY**
- 018/22 Board of Rev:** **Neil Palmer:** That RM 253 Council will contract Western Municipal Consulting Ltd. to provide Board of Revision Services for 2022. Further, compensation is per the following rates as established in agreement with Western Municipal Consulting Ltd:
Annual Retainer fee - \$250
Hourly Staff Rate – \$50.00/hr
Staff Mileage for Appeal Hearing Travel - \$.60/km
Printing Fee-Notifications, Board Member packages, Decision, and Transcripts - \$.15/page
Board Member Rate - \$75.00/hr per Board Member
Board Member Mileage - \$0.60/km
Postage-Standard Canada Post Rates
Facility Rental – as dictated by appeal venue **CARRIED UNANIMOUSLY**
- 019/22 Appeals:** **Ellen Symington:** That RM 253 Council will contract Western Municipal Consulting Ltd. to provide Development Appeals Board Services for 2022. Further, compensation is per the following rates as established in agreement with Western Municipal Consulting Ltd:
Annual Retainer fee - \$250
Hourly Staff Rate – \$50.00/hr
Staff Mileage for Appeal Hearing Travel - \$.60/km
Printing Fee-Notifications, Board Member packages, Decision, and Transcripts - \$.15/page
Board Member Rate - \$75.00/hr per Board Member
Board Member Mileage - \$0.60/km
Postage-Standard Canada Post Rates
Facility Rental – as dictated by appeal venue **CARRIED UNANIMOUSLY**
- 020/22 Election:** **Martin Cammer:** That for 2022 Yvonne Goodsmen be appointed Returning Officer and that the Deputy Returning Officer of the municipality be Michelle Bublish and further that the polling place be as follows: Divisions 1 through 6 inclusive be at the municipal office in Davidson, SK on the set date ads prescribed by *The Municipalities Act*. Further Staff compensation shall be restricted to their annual salary. **CARRIED UNANIMOUSLY**
- 021/22 Election:** **Steven Barlow:** That council establishes compensation for appointed election officials, who are not currently employed by the municipality at \$200.00 per day and \$.55/km reimbursement. **CARRIED UNANIMOUSLY**
- Councillor Steven Barlow declared a conflict of interest on the following agenda item and left council chambers at 2:00 pm.**
- 022/22 Rge Rd 3032:** **Ellen Symington:** That council acknowledges receipt of property staking and original survey pin placement information for the W1/2 23-27-03 W3 from Milltek Surveys Ltd. **CARRIED UNANIMOUSLY**
- Councillor Barlow returned to the meeting at 2:04 pm.**
- 023/22 Resume:** **Martin Cammer:** That council acknowledges receipt of resume from C Rettger with same to be filed. **CARRIED UNANIMOUSLY**
- Neil Palmer presented information on Tax Enforcement on PT NW 33-27-01 W3.**
- 024/22 Tax Enf:** **Ellen Symington:** That discussion on Tax Enforcement be deferred until April 2022 Council Meeting. **CARRIED UNANIMOUSLY**

- 025/22 Snow Fence:** **Matt Arend:** That council acknowledges correspondence from E Masich regarding The requested removal of her Snow Fence situated along the municipal road allowance
- Further, administration is to send a letter of appreciation to Ms. Masich to thank her for her consideration and co-operation in this matter. **CARRIED UNANIMOUSLY**
- 026/22 A/P Program:** **Michael O'Brien:** That RM253 approves the purchase of Accounts Payable Extension Program from Munisoft. Further, signing officers for the Municipality are authorized to sign the required Munisoft Documentation. **CARRIED UNANIMOUSLY**
- 027/22 Advertise:** **Martin Cammer:** That council acknowledges receipt of information from the Livestock Branch, Ministry of Agriculture and defers discussion until February 2022 Council Meeting. **CARRIED UNANIMOUSLY**
- 028/22 AMRA:** **Michael O'Brien:** That council authorizes Deputy Reeve, Neil Palmer and CAO, Yvonne Goodsman sign Emergency Response Area Agreement with the Town of Davidson, RM of Arm River, No. 252 and RM of Wood Creek, No. 281. **CARRIED UNANIMOUSLY**
- 029/22 Bylaw:** **Michael O'Brien:** That Bylaw No. 01/2022 being a bylaw to provide for the municipality to enter into a Fire Service Agreement with the Town of Davidson, RM of Arm River, No. 252 and RM of Wood Creek, No. 281 be read a first time. **CARRIED UNANIMOUSLY**
- 030/22** **Ellen Symington:** That Bylaw No. 01/2022 being a bylaw to provide for the municipality to enter into a Fire Service Agreement with the Town of Davidson, RM of Arm River, No. 252 and RM of Wood Creek, No. 281 be read a second time. **CARRIED UNANIMOUSLY**
- 031/221** **Martin Cammer:** That Bylaw No. 01/2022 being a bylaw to provide for the municipality to enter into a Fire Service Agreement with the Town of Davidson, RM of Arm River, No. 252 and RM of Wood Creek, No. 281 be given a third reading at this meeting. **CARRIED UNANIMOUSLY**
- 032/22** **Matt Arend:** That Bylaw No. 01/2022 being a bylaw to provide for the municipality to enter into a Fire Service Agreement with the Town of Davidson, RM of Arm River, No. 252 and RM of Wood Creek, No. 281 be read a third time and adopted. **CARRIED UNANIMOUSLY**
- 033/22 Fire Call:** **Matt Arend:** That council defer action on out-standing Fire Call Invoice 2021-19 until February 2022 Council Meeting. **CARRIED UNANIMOUSLY**
- 034/22 Bylaw:** **Martin Cammer:** That council directs administration to create a bylaw for gravel storage on NE 32-26-02 W3 with the following stipulations:
- effective from January 1, 2023 to December 31, 2025
 - \$750.00 annual payment
- CARRIED UNANIMOUSLY**
- 035/22 ADD Board:** **Neil Palmer:** That council authorizes ADD Board Rep to indicate the preference of the R.M. of Willner is to remain part of a weed control group. **CARRIED UNANIMOUSLY**
- 036/22 Rd Maint:** **Matt Arend:** That Deputy Reeve and CAO are authorized to sign Road Maintenance Agreements with the RM of McCraney (2/2021) and RM of Loreburn (01/2022). **CARRIED UNANIMOUSLY**
- 037/22 Fire Agmt:** **Ellen Symington:** That council authorizes Administration to e-mail the Village of Elbow and acknowledge receipt of correspondence requesting input into a new fire agreement and indicate council awaits the receipt of their final agreement. **CARRIED UNANIMOUSLY**
- 038/22 Membership:** **Matt Arend:** That council acknowledges Sask Tip 2022 Membership request and declines same. **CARRIED UNANIMOUSLY**
- 039/22 Membership:** **Ellen Symington:** That council acknowledges Hudson Bay Route Association 2022 Membership request and declines same. **CARRIED UNANIMOUSLY**
- 040/22 T of D:** **Neil Palmer:** That council authorizes "Letter of Support" be offered to the Town of Davidson in their attempt to secure an ICIP Grant. **CARRIED UNANIMOUSLY**
- 041/22 Work Exp:** **Martin Cammer:** That council is unable to offer a position for Student Work Experience at this time. **CARRIED UNANIMOUSLY**

042/22 RCMP: **Matt Arend:** That council acknowledges receipt of information regarding a Community Consultative Meeting being held at the Craik RCMP Detachment on Wednesday, January 26, 2022 at 7:00 pm. **CARRIED UNANIMOUSLY**

043/22 Adjourn: **Neil Palmer:** That this meeting be adjourned at 3:30 p.m. and the next meeting of council is scheduled for Thursday, February 10, 2022 at 1:00 p.m. in the RM Office in Davidson, SK. **CARRIED UNANIMOUSLY**

Reeve

Administrator